



CINEMA TRIP RISK ASSESSMENT

Organisation: Walsall Childminding Hub

Date: Tuesday 17th February

Location: The Light Cinema, 62 Wolverhampton Street, Walsall, WS2 8DD

Films: Group 1 – Spongebob | Group 2 – Goat

Drop Off / Collection: Parents drop off and collect directly from cinema.

Trip Leader: MR S GHALIB

Contact: 01922 254170

Hazard	Risk	Control Measures
Arrival & Collection	Child lost or collected by unauthorised adult	Parents drop off and collect directly. Staff supervise entrance area. Children only released to authorised collectors.
Seating Inside Cinema	Child becomes separated from group	Children remain in designated groups. Staff positioned at front and rear. Headcounts before and after film.
Snack Purchases	Slips, choking, allergic reaction	Children purchase snacks under staff supervision. Staff aware of allergies. No food sharing permitted.
Fire / Emergency	Injury during evacuation	Staff familiar with cinema evacuation procedures. Children follow staff to assembly point. Immediate headcount taken.
Public Behaviour	Conflict or disruption	Clear behaviour expectations explained beforehand. Continuous supervision. Immediate intervention if required.

Hazard	Risk	Control Measures
Medical Needs	Asthma, allergy or illness	Parents inform staff of medical needs. Required medication available. Trip leader holds emergency contact details.

Safeguarding & Supervision

- Children remain under staff supervision at all times.
- Regular headcounts conducted.
- Staff supervise snack purchases.
- Children remain inside cinema premises until collected by parent/carer.

Emergency Procedures

In the event of an emergency, staff will follow The Light Cinema evacuation procedures. The designated trip leader, MR S GHALIB (01922 254170), will coordinate response and contact parents if necessary.

Risk Assessment Completed By: MR S GHALIB

Signature:  _____

Date: 14/02/2026