



Walsall Childminding Hub

Lift Risk Assessment

Address: St. Matthew's Centre, St. Matthew's Close, Walsall WS1 3DG

This risk assessment outlines the control measures for the safe use of the lift by children, staff and visitors.

Hazard	Potential Risk	Control Measures	Risk Level
Damaged or faulty lift	Injury or entrapment	Staff check the lift is operating correctly before use. Faults are reported immediately and the lift is taken out of use until repaired.	Medium
Children using the lift unsupervised	Unsafe behaviour or injury	Children must always be supervised by a responsible member of staff. A staff member must use the key to call and operate the lift.	Low
Overcrowding	Injury or lift malfunction	Do not exceed the maximum occupancy or weight limit displayed inside the lift.	Low
Fingers caught in doors	Minor injuries	Keep hands away from closing doors and supervise children entering and exiting.	Low
Trips entering or exiting	Falls	Ensure the lift is level with the floor before entering or leaving.	Low
Lift breakdown or power failure	Distress or entrapment	Remain calm. Use the emergency alarm/intercom if required and follow the building's emergency procedures. Staff member to call the lift using the authorised key where appropriate.	Medium

Safety Rules

- Staff must check the lift is operating correctly before use.
- Children must always be supervised.
- A staff member must use the authorised key to call and operate the lift.
- Do not exceed the lift's maximum capacity.
- No running or playing inside the lift.
- Report faults immediately and remove the lift from use until repaired.