

Walsall Childminding Hub

Transport Risk Assessment

Address: St. Matthews Centre, St. Matthews Close, Walsall WS1 3DG

This risk assessment outlines the procedures and control measures in place for safely transporting children between home, school, nursery, and Walsall Childminding Hub.

Hazard	Risk	Control Measures	Further Action
Children entering or exiting vehicles	Risk of injury or children moving away from staff	Children are supervised at all times during collection and drop-off. Staff assist younger children in and out of vehicles safely.	Ongoing monitoring
Incorrect use of booster seats or seatbelts	Risk of injury during transport	Approved booster seats and child restraints are used in line with UK legal requirements. Seatbelts are checked before every journey.	Daily checks
Children left unsupervised in vehicles	Safeguarding concern or injury	Children are never left unattended in vehicles at any time.	Ongoing monitoring
Unauthorised collection of children	Child safety risk	Children are only handed over to authorised adults listed on parental consent forms. Identification and passwords may be requested where necessary.	Review authorised contacts regularly
Vehicle breakdown or emergency	Delay or risk to children's safety	Vehicles are maintained, insured, and roadworthy. Emergency contacts, mobile phones, and first aid kits are carried during journeys.	Annual vehicle checks
Medical emergency during transport	Illness or injury	Qualified Paediatric First Aiders transport children	Regular first aid refresher training

		where possible. First aid kits are available in vehicles at all times.	
Poor behaviour during transport	Distraction to driver or injury	Children are supervised and expected to follow transport safety rules. Behaviour incidents are recorded and managed appropriately.	Review behaviour procedures regularly

Reviewed By: Sohial Ali Ghalib

Review Date: 15 Sep 2026